



## **MONTHLY BOARD MEETING**

**March 18, 2021**

**9:00 AM**

Virtual via TEAMS

**Note: Due to the risk associated with the COVID-19 virus we will conduct this meeting via web conferencing. Please email [ylockett@nctrca.org](mailto:ylockett@nctrca.org) if you are interested in participating.**

### **AGENDA**

1. Call to Order
2. Notice posted for the meeting
3. Declare a Quorum Present
4. Citizen desiring to appear before the Board
  - a. 2 minutes per person
5. Action Items
  - a. Consent Agenda
    - i. Prior Meeting Minutes
    - ii. Financial Report
  - b. Membership structure and agreement
6. Old/New Business
7. Executive Director Report
  - a. Agency Updates
  - b. February Certification Stats
8. NCTRCA Committee Reports - Status of Strategic Plan (action steps attached)
  - i. Executive Committee – Tamela Lee, Chair
  - ii. Certification Guidelines Committee – Darcel Webb, Chair
  - iii. Information Technology Committee – Gwen Wilson, Chair
  - iv. Marketing/Membership Committee – Zarin Gracey, Chair

- v. Policies & Procedures Committee – Lewis Leonard, Chair
- vi. Contracts Committee – Ryan Williams, Chair
  - 1. Building Committee
- vii. Fundraising Committee – Crystal Alba, Chair
- 9. Announcements/Comments from members of the Board
  - a. Congratulations Simeon Terry on being recognized as one of the DBJ’s Leaders in Diversity!
- 10. Executive session (if required)
  - a. For the purpose permitted by Chapter 551, Open meetings, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The NCTRCA reserves the right to exercise its discretion and may convene in closed/executive session as authorized by the Texas Government Code Section 551.071.
- 11. Meeting Adjourned

**Location of Board Meeting** – Virtual via TEAMS  
Next Scheduled Board Meeting – **April 15, 2021 @ 9:00 am**