



## April Meeting Minutes

North Central Texas Regional Certification  
Regular Board Meeting

Thursday, April 20, 2023, at 9:00 am

2261 Brookhollow Plaza Drive, Suite 300, Arlington, TX 76006

[Click here to join the meeting](#)

<u>Governmental Entities Board Members</u>		<u>Present</u>	<u>Virtual</u>	<u>Absent</u>
Amanda Kerry,	City of Irving	/	<b>P</b>	/
Andre' McEwing,	Tarrant County College District	/	p	/
Annie Holmes-Partee	Dallas ISD	/	V	/
Cheryl Womble,	City of Lancaster	/	V	/
Crystal Alba,	Tarrant Regional Water District	/	P	/
Deborah McVean,	Dallas Area Rapid Transit	/	V	/
Eric McKibben	Fort Worth ISD	/	V	/
Erica Thompson,	City of Arlington	/	V	/
Greg Purvis	City of Cedar Hill	/	V	/
Gwen Wilson, (Gian Vindel)	City of Fort Worth	/	V	/
Guy Toliver	Parkland	/	V	/
Jeanette Schutz,	Dallas College	/	/	A
	Trinity Metro	/	/	A
Jesse Crawford,	Dallas County	/	V	/
Jessie Saldana	City of Dallas	/	V	/
Kay Brown	City of Grand Prairie	/	V	/
Lewis Leonard,	North Texas Tollway Authority	/	P	/
Natasha Tucker,	City of DeSoto	/	/	A
Omotayo Sokale	City of Duncanville	/	V	/
Ryan Williams	City of Mesquite	/	V	/
Tamela Lee,	DFW International Airport	/	/	A
Teresa Lobacz,	Tarrant County	/	P	/

Date: 4/20/2023

Call to Order: 9:00 am

1. Declare Quorum Present 9:10 am
2. Public Comment Period (2 minutes per person)  
[Members of the Public wishing to address the Board should notify None at [Phone or email] and provide their name, address, contact information, and if representing a company or organization, provide the name of the company or organization.
3. Committee Reports
  - a. Fundraising Committee – State of the Agency update Sponsorship letter has gone out for the July 13, 2023, State of the Agency Luncheon

#### ACTION ITEMS

4. Consent Agenda
  - a. Vote on March Minutes and Financials – Motion to accept as written Crystal Alba; Jessie Crawford seconded; motion carried
  - b. Le Sealey’s (NCTRCA bookkeeper) Postponed to another meeting
    - i. Extend current Bookkeeper contract
    - ii. Increase Bookkeeper monthly payment from \$700 to \$1,000 for all-inclusive service (minus accounting and auditing practices) plus \$30.00 per hour for outside scope requests
    - iii. Insurance questions were raised and will be answered prior to the request for approval
  - c. General Legal Fees Motions by Andre McEwing; Seconded by Omotayo Sokale; motion carried
    - i. Create separate account to fund additional legal tasks
    - ii. Funding for general legal fees

#### BRIEFING ITEMS

5. New/Old Business Updates
  - a. Investment Policy/Board of Directors were briefed on the updated Investment Policy
    - i. Investment Strategy approach
    - ii. Will obtain 3-5 proposals for investment strategies
    - iii. All Finance Committee members will complete 10-hour investment training course
  - b. Virtual Meeting Requirements – Muhammad Law Firm
    - i. Attached Memo to Board Members

6. Executive Director Report/ Agency Report

7. Open: None

The NCTRCA Board may convene as necessary in Closed/Executive Session on any portion of the agenda pursuant to the Texas Government Code Sec. 551.071, Consultation with Attorney; Sec. 551.073, Deliberation Regarding Prospective Gifts; Sec. 551.074, Personnel Matters; or Sec. 551.076 or Section 551.089, Deliberations Regarding Security Devices or Security Audits. Close: \_\_\_\_\_

8. Announcements
9. Adjourn 10:54